



## District of East Hertfordshire Premises Licence Licence No: 20/0904/PLDPS

Licensing Act 2003

### Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION		
<b>Town Express</b> 9 Railway Street, Hertford, Hertfordshire, SG14 1BG	Telephone: 01992 676800	
WHERE THE LICENCE IS TIME LIMITED THE DATES		
Not applicable		
THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES		
<b>SALE OF ALCOHOL</b>		
Monday to Sunday	08:00	23:00
THE OPENING HOURS OF THE PREMISES		
Monday to Sunday	08:00	23:00
WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND/OR OFF SUPPLIES		
Alcohol is supplied for consumption off the Premises		

### Part 2

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE
Mr Adem Altunatmaz
REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)
Not Applicable

**NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL**

Mr Adem Altunatmaz

**PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL**

Personal licence number:

Licensing Authority:

1. No supply of alcohol may be made under the premises licence –
  - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
  
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
  
3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

  - (a) a holographic mark, or
  - (b) an ultraviolet feature.
  
4. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of this condition -

- (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) “permitted price” is the price found by applying the formula –

$$P = D + (D \times V)$$

where -

- (i) P is the permitted price,
  - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
  - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence -
- (i) the holder of the premises licence,
  - (ii) the designated premises supervisor (if any) in respect of such a licence, or
  - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
  - (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
5. Where the permitted price would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
6. (1) Sub-paragraph (2) applies where the permitted price on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

## ANNEX 2 – CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

1. A digital closed circuit television (CCTV) system to be installed internally ensuring the following:-
  - a) It is maintained in good working order and faults are repaired without delay
  - b) All entry and exit points must be covered to enable frontal identification of every person entering the premises in any light condition
  - c) The CCTV system shall continually record whilst the premises is open for licensable activities and during times when customers remain on the premises.
  - d) The CCTV shall cover clearly any area where alcohol is on display
  - e) All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31 day period.
  - f) A staff member from the premises who is knowledgeable with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public and this staff member must be able to show and supply if requested a Police or authorised office recent data or footage with the absolute minimum of delay when requested.
2. The age verification policy operated at the premises shall be "Challenge 25". This means that whilst alcohol may be sold to persons aged 18 years or over, any person who appears under 25 years of age shall be required to provide proof of age using an acceptable form of ID. The only forms of ID that may be accepted shall be a proof of age card bearing the PASS hologram logo:
  - a) Passport
  - b) UK photo driving licence; or
  - c) Military Card ID
3. Notices advertising that the premises operates a "Challenge 25" scheme shall be displayed in a clear and prominent position at the premises entrance and inside at the premises serving area.
4. The Premises Licence Holder or Designated Premises Supervisor to ensure that all management and staff who are not personal licence holders are fully trained and briefed on the four licensing objectives and Challenge 25, operating procedures, child sexual exploitation and the conditions on this licence. Every 6 (six) months these staff are to be given refresher training and this is to be

documented in such a way that it can be given to an authorised officer on request. Staff should also sign and document confirming the training has taken place and the date.

5. A written record of all refused sales shall be kept on the premises. Detailing as a minimum the time and date that the sale was refused, the staff member who refused the sale and the reason why. The record shall be made available to Police and / or local authority immediately upon request and shall be kept for at least one year from the date of last entry.
6. An incident book shall be maintained to record any activity of a violent, criminal or anti-social nature and be available for inspection at all reasonable times by an authorised officer of relevant responsible authority, it should record the following details:
  - Time and date and nature of the incident,
  - People involved
  - Action taken
  - Details of the person responsible for the management of the premises at the time of the incident.
7. All spirits are to be displayed behind the counter and not in an area of the shop where people can help themselves.
8. Customers shall not be permitted to remove from the premises, any open bottle for consumption or disposal outside the premises.
9. No alcohol is to be displayed within 3 metres of any customer entrance / exit.
10. Not to sell or supply beer or cider in single containers.
11. Not to sell super-strength beer, lagers or ciders. The alcohol content of all beer, lager and cider sold must be no higher than 5.5%ABV (alcohol by volume).
12. The premise licence holder or Designated Premises Supervisor to ensure Groups of people will not be allowed to gather/loiter outside the premises.

### ANNEX 3 – CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY

Intentionally left blank

### ANNEX 4 - PLANS

Project: 9 Railway St, Hertford, SG14 1BG  
Drawing Number: L101